

FOR IMMEDIATE RELEASE MARCH 22, 2020

Gwinnett County Clerk of Superior Court's Office to Offer Socially Distant Services

Office to be closed until April 13, 2020 Lawrenceville, GA – Effective Tuesday, March 24, 2020 the Gwinnett County Clerk of Superior, State and Magistrate's Courts offices will initiate socially distant service delivery until April 13.

The office will fulfill its constitutional mandates in a primarily virtual environment in line with the Supreme Court's Emergency Order. Clerk of Superior Court Richard T. Alexander, Jr. made the decision to offer socially distant services to protect his staff and to be responsible to the greater Gwinnett community. "We want to be part of flattening the curve of COVID-19," Alexander said.

Customers can electronically file civil and real estate documents 24 hours a day. The main office at 75 Langley Drive, Lawrenceville, GA 30046 will have one window open for **filing criminal pleadings only**. Admission to the clerk's office for criminal filings will be by coming to the fourth door on the left. The clerk's office is located on the court side of the Justice Center. After passing security and going through the glass doors on your left, as you enter the security check point, the clerk's office is on the left. Knock on the door and a staff member will let you in the clerk's lobby.

If you are a victim of domestic violence or other crime call 911.

For court actions, including temporary protective orders, first appearance hearings, search warrants and arrest warrants, the Clerk's office is open at the Gwinnett County Detention Center, 2900 University Parkway, Lawrenceville, GA 30043 and you may apply in person for an order of protection. Clerk's office staff will be available, and the Detention Center Clerk's office **will be open during the main office closure** to assist with the temporary protective order application process. Judges are on duty to hear cases as needed. Non-emergency services such as notary commissions, trade names, weapons carry permits, and adoptions will not be available until April 13th. The Clerk's office has invested over \$3 million on technology which allows this socially distant service delivery and continues to work with county citizens and professionals to facilitate enhanced remote access. If there are any concerns with navigating the website or the clerk's office, please visit the web administrator link or click on the envelope at the top right corner of the web page for the appropriate contact for any questions you may have. All inquiries will be responded to within 24 hours.

About the Clerk's Office: Richard T. Alexander, Jr. has been the Clerk in Gwinnett County, Georgia since December 2011. The Clerk of Superior Court is a constitutional office charged by the Georgia Constitution with the care, custody, and control of Gwinnett County's court and land records. Additionally, in Georgia, the Clerk of Superior Court is responsible for the Board of Equalization legislated to hear appeals on property values and tax assessor appraisals. Judicial and Real Estate documents are filed, docketed, recorded, maintained, and archived in an expeditious manner and always available for public access. The Clerk's Office archives same-day Real Estate recording and prompt turnaround of judicial documents within minutes.